

## **St. Helen Catholic School Advisory Council Meeting**

**Thursday, April 24, 2025, 9:00am - School Location Rm 107**

**Attendance:** Dr. Phyliss Coleman, Dr. Ivan Earls, Father Philip Wilhite, Carlene Stephens; Council Members: Cindy Chapa (in person), Julie Kinney (in person), Lorrie Moreno (in person), Deanna Herreth (in person), Stacy Pesek (in person), Roberto Carmona (in person), Jose Pineda (in person) and Rose Parada (in person)

**Opening Prayer** – Father Philip

**Saint of the Day** – Julie Kinney, St. Fidelis

**1) Approval of April 2025 Minutes:** Lorrie and Julie motioned to approve

### **2) SAC members**

- a) Julie, Minh, and Deanna will continue 2<sup>nd</sup> terms (each one is 3 years)
- b) Recommendation for 10<sup>th</sup> member: Elizabeth Buentello
  - i) SAC motioned to approve 10<sup>th</sup> member, Cindy will contact Mrs. Buentello
  - ii) We will need to add in by laws to include Mrs. Buentello's son and children of SAC members at meetings
- c) Leadership roles for next year:
  - i) Lorrie Moreno will be secretary
  - ii) Cindy Chapa will continue as President
  - iii) Julie McKinney will continue as Vice President

### **3) Bookkeeper's/Financial Reports – Carlene Stephens**

- a) There is cash in the bank, but it is low, which is normal at this time of year
  - i) Money was moved from savings temporarily
  - ii) April is the last month to collect tuition
  - iii) Volunteer hours and fundraising due and will collect money for those that did not complete
  - iv) Gala funds are not in yet
  - v) S4S had \$8,000 budget and made \$10,000
  - vi) Budgeting for 400 students next year, we are at 390 students enrolled currently for next year
  - vii) HSA has \$75K
    - (1) HSA normally comes out even with spending and fundraising
    - (2) \$300 budget for teachers supplies comes from HSA

### **4) Principal Report – Dr. Coleman**

- a) There are teacher openings for next year
  - i) Two 3<sup>rd</sup> grade teachers, one middle school science, one PK4 assistant
  - ii) There are interviews started, very happy with applicants coming through for 3<sup>rd</sup> grade
  - iii) Growth in NWEA in math, very pleased
  - iv) Dr. Earls is here all week
  - v) Prepping for Gala
  - vi) Kids have popsicles today for all their efforts on testing
  - vii) New intervention specialist doing well
  - viii) Next year Spanish will start in 3<sup>rd</sup> grade
  - ix) Summer school program will start in June
  - x) Most classes are full for next year, few openings in kindergarten
    - (1) Full at 404 students

### **5) Committee Updates**

- a) Excellence:
  - i) Academics: Stacy Pesek presented:
    - (1) Testing week

- (a)** “Closed campus” environment
  - (i)** Old testing procedures, quiet area for testing
- (b)** Busy discussing new curriculum ideas for next year
  - (i)** 5<sup>th</sup>-8<sup>th</sup> changing to “Maneuvering in the Middle” for math
  - (ii)** Jr High Honors will continue curriculum
  - (iii)** 3<sup>rd</sup>-8<sup>th</sup> adopting “Voyagers” for language and writing
  - (iv)** Want to add science stations to PK4
  - (v)** 1<sup>st</sup> week of May will be water day for 1<sup>st</sup>-8<sup>th</sup>
  - (vi)** K will have own water day for prescreen of NWEA

**ii) Technology: Jose Pineda presented:**

- (1)** Smart TVs installed in classrooms
- (2)** Repairing Chromebooks

**iii) Athletics: Lorrie Moreno presented:**

- (1)** Will have Championship track meet on Saturday
- (2)** They are trying to get more parents involved
  - (a)** New parent ambassadors should mention importance of volunteering for new incoming parents
  - (b)** Will talk to Room Parent Coordinator about better way to send out volunteer sign-ups

**iv) Student Life: Roberto Carmona presented:**

- (1)** Water day for NWEA incentive will be last week of school
- (2)** 8<sup>th</sup> grade is excited for all things graduation
- (3)** A new tradition called “Gratitude Day” for 8<sup>th</sup>; will offer works of service to school/church for a thank you for their time here
- (4)** D.C. trip coming up
- (5)** Spirit club planning pep rally on May 7<sup>th</sup> at 1:30PM
- (6)** Pirate breakfast with book fair
  - (a)** Family should RSVP
- (7)** Volunteer Appreciation is on May 1<sup>st</sup> at 8AM

**v) Facilities: Minh Trinh presented:**

- (1)** Top priority is to finish fence
- (2)** Looking for second pair of hands
- (3)** Looking into elevator issue mentioned last meeting
  - (a)** Elevator in old building

**b) Evangelization:**

**i) Catholic Identity: Stacy Pesek presented:**

- (1)** May Crowning on May 2<sup>nd</sup>
- (2)** 1<sup>st</sup> Communion reception on May 9<sup>th</sup>

**c) Enrollment/Advancement/Marketing:**

**i) Enrollment: Dr. Coleman presented:**

- (1)** Enrollment at 400 students, there are waitlists

**ii) Marketing: Dr. Coleman presented:**

- (1)** Renewed marketing that is sent to churches that do not have a school
- (2)** New 2025-2026 calendar is out
- (3)** Goal is \$70K for Gala

**6) New Business: Dr. Coleman presented:**

- a)** New filtering system for Chromebook called Go Guardian

- i) Teachers can see who is off task on Chromebooks
- ii) Can block websites on Chromebook
- iii) Active monitoring

**7) Guest:**

- a) Question: What is the SAC's use/access of data prior to making decisions?
- b) The protocol is that SAC doesn't answer guest questions during the meeting. A response will be sent to the guest.

**Meeting Adjourned**, approx. 10:08 AM

**Upcoming School Board Meeting Dates**, please mark your calendar for these dates!

May 14<sup>th</sup>