

St. Helen Catholic School Board Meeting
Thursday, March 9th, 2017

Open Meeting: by Heather James– 8:55am – Opening Prayer

- 1. Attendance:** Heather James, Oscar Rivas, Dr. Phyliss Coleman, Ashae Kubicek, Marie McCorkle, Ann Strouhal, Janet Kilroy. Teacher rep: Ellen Silvas. Visitor:
- 2. Approval of January Minutes: 1st Ashae Kubicek 2nd Marie McCorkle – All “I”**
- 3. Reviewed Accounting Reports for January & February**
 - a) No discussions.
- 4. Pastors Report – Reported by P. Coleman**
 - a) Construction report
 - i) Scheduled to pour slab driveway and parking lot.
 - ii) No more trenching.
- 5. Principal’s Report**
 - a) Move scheduled for Today & Spring Break will be stressful.
 - b) 3 new students.
 - i) Next year 25 each class of 2nd grade.
 - c) Tomorrow is a half day.
 - d) Calendar approved for 2017/2018.
 - i) Different for next year.
 - e) Scholarships
 - i) John Dolan Memorial Scholarship.
 - ii) Anonymous – 2 different ones.
 - f) Iowa scheduled for end of April.
 - g) Out last week at accreditation.
 - h) Furniture for new facility
 - i) Fireplace, landing, teacher’s lounge.
 - ii) Reception area.
 - iii) HSA has agreed to purchase all furniture.
 - iv) Plan to have booklet with cost of items out after build.
- 6. Presidents Report**
 - a) Location of next meeting will be determined by Raquel.
 - b) Step for Students raised \$11,900.
- 7. Committee updates**
 - a) Excellence:**
 - i) **Academics/Technology**
 - (1) On halt – HSA has bought some things but on hold.
 - b) Athletics**
 - i) Sent out questionnaire for sports and inquiring about next year.

- ii) Meeting for Golf Tourney next week.
- iii) Date possibilities – Oct. 13th or 27th.

c) Student Life

- i) Camp Kappe coming up.
- ii) Human sexuality training coming up.
- iii) Parent teacher meeting coming up.

d) Facilities – See Father Jim’s Report.

e) Evangelization

- i) Catholic Identity
 - (1) Children’s stations of the cross on Fridays.
 - (2) March 31st SHCS led stations 7:00pm
- ii) Community Involvement
 - (1) Catholic Daughters March 20th meeting – will send out email.
 - (a) Will meet with grades 5-8 April 4th 8-8:30am to pitch membership.
 - (b) 3rd Tuesday of Month will be meetings.

f) Enrollment/Advancement

- i) **Marketing-**
 - (1) 100% participation in St. Helen Fund.
- ii) **Enrollment**
 - (1) 381 students
 - (2) Projected 2017/2018 - 400+ students.
 - (3) Assistant principal/office helper discussed.
 - (a) Roxanne Swanson hired for front office position.
- iii) **HSA – Reported by Rayanne Darensbourg and read by Heather James**
 - (1) Field Day next month planning under way. April 13th Pre-K – Kinder April 21st for 1st-8th.
 - (2) Kendra Scott Fundraiser is April 11th.
 - (a) 5-7pm Baybrook Mall – Crowded.
 - (3) Casual Dress week the week of April 10th.
 - (a) Goal 4-5K
 - (4) HSA would like to request Board members to volunteer to Co-Chair BDD
 - (a) Envisioned 4-5 Co-Chairs.
 - (b) Might be time to have this be a paid position (professionally chaired)
 - (i) Parent, Parishioner, Volunteer.
 - (c) Participant numbers have dropped each year. - Time of Year was difficult.
 - (d) Discussed details.

8. New Business :

- i) Ellen Silvas would like to nominate Dr. Coleman for principal of the Year.
 - (1) Deadline unknown.
 - (2) Discussed.

Meeting Adjourned: - 10:09 am

2016/2017 Remaining Board Meeting Dates & Location all Rm 203(Ms. Silvas Room):

May 25th, 2016 – Oblate Center