

St. Helen Catholic School

HSA Minutes

May 9, 2018

1. **Opening prayer-** Father Jim Courville

2. **Campus Updates:**

- **Fr. Jim**-Building has been completed except for some minor things. The soccer field will hopefully be completed this summer. Flooding issues with Dr. Coleman's office had to do with the playground. This issue has been fixed.
- **Dr. Coleman**-We will continue to have intruder drills. Students are doing really well with the drills. It is important to get the students, staff and volunteers trained on what to do in case of an intruder. The school will be offering an Active Shooter Drill training for school staff, substitutes, and volunteers. It is a nine-hour course. Teachers and parents are not allowed to carry firearms on campus. Our campus is one of the most secure schools in the area with its lockdown system. SHCS has a technologically modern and up to date security system.
- We have a new vendor for school uniforms. **Risse Brothers** will be at the school June 28. Orders can also be placed online. The school will be having a used **uniform sale on August 13th**, which is also the first day of school. Along with the used uniform sale, we will be selling new uniform items that were purchased from Parker at a discounted price.
- Staff leaving/New staff- Mrs. Atkins, Mrs. Earls and Ms. St. Pierre will be retiring. Ms. Dubcak and Mrs. Swanson will also not be returning. We will miss all of these teachers and wish them nothing but the best. Positions for Mrs. Swanson (Spanish) and Ms. St. Pierre (music) have been filled.

3. **Presidential Service Awards 2017-2018**

- Susanne Polk- 43 Awards were ordered, which is the most awards that have ever been ordered. Thank you for everyone who has volunteered and given their time.

4. **Volunteer Opportunities** for 2018-19

- HSA volunteer coordinator, Macie Ingram-will be sending a cleaned up list to committee chairs. This list will consist of returning parents who will continue to serve on your committee. Chairs please be on the look out for Macie's email with a list of current and up to date volunteers serving each group.

5. **Treasurer's Report-** Fundraisers

- January used uniform sales made \$1580
- February Mixed Bags fundraiser made over \$4,000 in profit
- Breakfast taco sale during Catholic Schools week we made \$545
- Steps 4 Students had 414 families who participated, net profit \$15, 440

6. **Committee Updates**

- **Heather James-** The Monsignor Braden Dinner Dance was a huge success. We raised a lot of money thanks to everyone who supported the Gala. It was a school and parishioner wide effort.
- **Brie Johnigan-** Two co-chair positions will need to be filled to help lead up Family Fun Night. Many people/volunteers are already in place. Please see Brie if you are interested in filling the position. We will also be changing the name to **Family Fun Night. School Fun night is schedule for Sept. 7, 2018.**
- Parish Family Fun Day (formerly known as the Church's Bazaar) will be held September 29th. More information to come.
- Parents please go through lost and found bins. Any items still in the bins on the last day of school will be donated to the Used Uniform Sale. Thank you to all who support and contribute to the sale.
- Please be on the look out for Spirit Night Fundraisers over the summer.
- Kendra Scott will be at the end of year school ceremony from 8-10 am. Please support our school with your purchases. Kendra Scott will also be at Family Fun Night in September.

7. **Committee chair positions**

- We welcome Fanny Moussier as our new communications director. She will oversee sending out E-blasts. Please make sure you give Fanny your information a week before you would like an E-blast to go out.
- HSA vice president position is currently open for next school year. Please reach out to Brie Johnigan if you are interested in the position.

Dates to Remember

5/17- Casual Dress for Used Uniform Drop-off

5/17- 8th grade Graduation Mass- 9 AM

5/25 Free dress and last day of school, award ceremony at 8:15. Kendra Scott booth will be at ceremony. Skating party at 12:30

8/13- Used Uniform Sale and first day of school

8/29- open house at 5:30 and HSA meeting at 6:30

9/07- School Family Fun Night

2/23/19- Gala

HSA Officers 2017-18

President- Brie Johnigan- richardandbrie@sbcglobal.net

Vice President- Sylvia McGurk- sylviamadame@gmail.com

Treasurer- Kalisha Bennett- kalasha_bennett@hotmail.com

Secretary- Yecenia Padilla- padillayecenia@hotmail.com

Volunteer Coordinator- Macie Ingram- macieingram@hotmail.com