

**St. Helen Catholic School Board Meeting**  
**Thursday, November 17, 2016**

**Open Meeting: by Heather James– 8:49am – Opening Prayer Read**

- 1. Attendance:** Heather James, Oscar Rivas, Dr. Phyliss Coleman, Kay Ann Kernek, Janet Kilroy, Ann Strouhal, Father Jim. Teacher rep: Ellen Silvas. Visitor: Marcus Jones, Bernadette Gomez, Ashley Jerrell
- 2. Approval of October Minutes: 1<sup>st</sup> Oscar Rivas 2<sup>nd</sup> Ellen Silvas – All “I”**
- 3. Reviewed Accounting Reports for October**
  - a) No discussions.
- 4. Pastors Report – Fr. Jim**
  - a) Construction report
    - i) Meeting with contractors today.
    - ii) Will be matching brick for new building – mock available with new exterior.
    - iii) Walls going up on new building.
    - iv) Repairing underground pipes between school & prayer garden.
  - b) Injured worker is home – off feet for 4 to 6 months.
- 5. Principal’s Report**
  - a) PISD – very helpful with side lot for play along with alerts (their officer alerts SHCS); We need our own alert system that links with Pearland South & West; We want to have Dr. Coleman with one button that locks the entire school down at once.
  - b) Discussed lockdown from Wednesday – suspect robbed check cashing facility
  - c) Enrollment
    - i) Down one student – PK student not ready
    - ii) Two students leaving during Christmas
    - iii) Three students may start after Christmas
  - d) Calendar for 2017/18 will be out in Jan.
  - e) School running smoothly.
  - f) Congrats to volleyball coaches and team!
- 6. Presidents Report**
  - a) Feedback on Catechesis of Good Shephard – favorable. Will take a while to implement due to required training.
  - b) Meeting in December is closed.
- 7. Committee updates**
  - a) **Excellence**
  - b) **Academics – Dr. Coleman**
    - i) Prof. Development meeting met on Wednesday.
    - ii) SHCS had now score in 3<sup>rd</sup> grade for listening – worked on with intervention
    - iii) Math coach was here
    - iv) Literacy coach working with PK

**c) Athletics – Oscar Rivas**

- i) No totals from golf tournament – was successful. Should have done well. 60 players.
- ii) Basketball going well.

**d) Student Life – Marcus Jones**

- i) 8<sup>th</sup> grade trip to Washington = 100% participation
- ii) Quizbowl – Elem & Jr. High placed high
- iii) AFA – Awarded a spot for state & nationals. State – April 22. Nationals – May 12. Not sure if we will make nationals. Elem won 2<sup>nd</sup> place!

**e) Facilities – Dr. Coleman**

- i) Progress is being made.

**f) Evangelization**

- i) Catholic Identity – Ashley Jarrell
  - (1) Advent wreaths in classrooms tomorrow
  - (2) Jr. High making Christmas cards – possibly sent to Texas Childrens Hosp.
  - (3) Working on live nativity – Dec. 9
  - (4) Jesse Tree – starting on Monday after Thanksgiving holiday
  - (5) Projects for Christmas: 1<sup>st</sup> grade – Making cards for Windsong and caroling on Dec. 9; 2<sup>nd</sup> grade – Baby Jesus shower; 3<sup>rd</sup> & 4<sup>th</sup> grade – making 800 tags for church Angels tree; Jr. High – making blankets for Kidz Harbor
- ii) Community Involvement
  - (1) Heather attending 1<sup>st</sup> Friday lunches at Chamber of Commerce

**g) Enrollment/Advancement**

- i) **Marketing- Raquel Wood**
  - (1) Giving Tuesday on Nov. 29 (Online Giving)
    - (a) 20 Days of Giving Thanks
    - (b) Online link will be available for Giving Tuesday
    - (c) Letter will be going home to all families with prayer card
    - (d) Matching Madness – Students will match a friend to support Giving Tuesday
    - (e) Encourage to share FB page – goal is 1,000 “Likes”
    - (f) \$150 spent on promotional items
- ii) **Enrollment**
  - (1) 381
- iii) **HSA – Reported by Rayanne Darensbourg and read by Heather James**
  - (1) Spring Creek \$800 (First spirit night) – check presented at Veteran’s Day program
  - (2) This week is casual dress week – preliminary numbers are \$4,260 with 240 students participating

**8. New Business :**

- i) One Word book – Return to December meeting and share our words and bible verses.

**Meeting Adjourned: - 9:56 am**

**2015/2016 Remaining Board Meeting Dates & Location all Rm 203(Ms. Silvas Room):**

December 15<sup>th</sup>, 2016 (Closed Meeting)

January 26<sup>th</sup>, 2017

February 16<sup>th</sup>, 2017

March 9<sup>th</sup>, 2017

April 6<sup>th</sup>, 2017

May 25<sup>th</sup>, 2017 – Oblate Center